

# Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY Lucban, Quezon

### REQUEST FOR QUOTATION

#### **PRINTING AND PUBLICATION (ITSSO)**

Purchase Request No. <u>2024-04-1006</u>
Approved Budget for the Contract: <u>P-70,000.00</u>

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of <a href="Printing and Publication (ITSSO)">Printing and Publication (ITSSO)</a> to apply the sum of <a href="Seventy Thousand Pesos Only 42">Seventy Thousand Pesos Only 42">Printing and Publication (ITSSO)</a> to apply the sum of <a href="Seventy Thousand Pesos Only 42">Seventy Thousand Pesos Only 42">Printing and Publication (ITSSO)</a> to apply the sum of <a href="Seventy Thousand Pesos Only 42">Seventy Thousand Pesos Only 42">Printing and Publication (ITSSO)</a> to apply the sum of <a href="Seventy Thousand Pesos Only 42">Seventy Thousand Pesos Only 42">Printing and Publication (ITSSO)</a> to apply the sum of <a href="Seventy Thousand Pesos Only 42">Seventy Thousand P

Qty. Unit ITEM/S DESCRIPTION		ITEM/S DESCRIPTION
1	lot	Printing and Publication Expenses
		> Intellectual Property Policy (IPP)
		> Technology Transfer Protocol (TTP)
		> Information, Education & Communication (IEC Materials)
		*see attached document for specifications

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2<sup>nd</sup> Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail: slsuprocurement@slsu.edu.ph

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

MARIDEL C. ZABELLA Head, Procurement Office Southern Luzon State University Lucban, Quezon Tel. No.: (042)540-6519



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### REQUEST FOR QUOTATION

ADDRESS TEL. NO./FAX	:		PR No.:	2024-04-1006	
TEL. NO./FAX	NO.:		MINI NA		
		TIN No.:			
TERMS and CONE	DITIONS	lowest price on the item(s) listed below, subject to the Terms & Conditions state of in the return envelope attached herewith to the	ated below and submit your quotation duly sign Procurement office.	ned by your representative not	
2. Delivery perion Administratitive p delivery without v 3. Warranty shal (1) one year for E 4. Price validity s 5. Suppliers requ Certificate of Tax, Procurement Offi 6. Bidders shall s 7. Please indicate	d within	upon conforme of the approved Purchase Order (P.O). Sec. 69 of the Revised IRR-RA 1984 shall be imposed for non-	MARIDEL C. ZABELLA Head, Procurement Office		
Item # Qty.	Unit	ITEM/S DESCRIPTION	Unit Price	e Total Cost	
1	lot	Printing and Publication Expenses			
		> Intellectual Property Policy (IPP)			
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			All learning to the same		
		*see attached document for specifications			
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		A Commence of the Commence of			
Source of Fund		PRE STF	Warranty:		
Delivery Period:		THE ST		Price Validity:	
After having carefully	need & accept	ted your Genaral Conditions, We quote you on the item(s) at prices note above. If the & Conditions specified by SLSU Procurement Office.		ty & Price Validity are left blank,	

AFA-PRC-1.02 F2, REV. 4

Printed Name/Signature/Date

### REFERENCE FOR CANVASS OF PRINTING

**BUDGET:** Php70,000.00

### SPECIFICATIONS:

- 1. Size: A5
- 2. Paper Orientation: Portrait
- 3. Cover Paper Type: c2s #140 (matte)
- 4. Inside Pages Paper Type: c2s #80 (glossy)
- Type of Printing: Full-colored (bleed), back-to-back, no margins
- 6. Binding: Saddle-stich
- 7. No. of Pages (including front and back cover):
  - a. Intellectual Property Policy: 38 (Full-colored)
  - b. Technology Transfer Protocol: 36 (Full-colored)
- 8. No. of Copies:
  - a. Intellectual Property Policy: 250 pcs (Full-colored)
  - b. Technology Transfer Protocol: 250 pcs (Full-colored)

LINK: https://bit.ly/SLSU-ITSSO-Pub

FOR INQUIRIES KINDLY CONTACT **0995 865 5167** OR EMAIL US ON **itsso@slsu.edu.ph**